

# Holy Child Roman Catholic Parish

*Holy Child Parish is located on Treaty 4 Territory, the traditional lands of the Nêhiyawak, Nahkawé, and Nakota, and homeland of the Dakota, Lakota, and Métis peoples.*

2636-7th Avenue East, Regina, Sk., S4N 6A3

Office: 306-789-8276

Parish Office: Open Tuesday to Friday from 9 am to Noon

Email: [holychild@sasktel.net](mailto:holychild@sasktel.net)

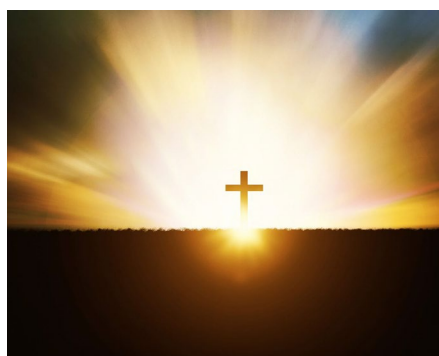
Website: [www.holychild2019.ca](http://www.holychild2019.ca)

Fax: 306-789-2171



**March 10, 2024**  
**4th Sunday of Lent**

**First Reading: 2 Chronicles 36:14-17a, 19-23    Psalm 137    Second Reading: Ephesians 2:4-10**  
**Gospel: John 3:14-21**



**Weekday Masses: Tuesday through Thursday at 8:30 am**

**Friday, March 15 at 9:15 am**

**Wednesday 7:00 pm**

**Weekend Masses: Saturday 7:00 pm**

**Sunday 9:00 am & 11:00 am**

**[Children's Bulletin](#)**

For other resources, please go to the Archdiocese of Regina website

**[www.archregina.sk.ca](http://www.archregina.sk.ca)**

## March 10, 2024 – 4th Sunday of Lent

Masks are optional for everyone. Masks are optional for communion ministers.

Some good practices to protect yourself, and others, against Covid-19 and other viruses:

- Practise proper cough and sneezing etiquette (into a tissue or the bend of your elbow).
- Practise frequent handwashing.
- Please stay home if you are sick.

### Mass Intentions for the week of March 5 - 8:

Tuesday, March 12 -

Wednesday, March 13 – Intentions for Cheryl Burghardt

Thursday, March 14 – +Antonia Vlahovich

Friday, March 15 -



**The Annual General Meeting (AGM)** was held last Sunday and we would like to Thank all those who attended on that snowy day. We would also, like to Thank, those who have let their name stand for another year and to those who have taken on a new position. Your dedication to serve the Parish is greatly appreciated!

The Parish would like to Thank all who contributed to the 2023 Archbishop Appeal. Holy Child surpassed their goal of \$35,601, we raised \$45,025. Thank you for your generous support to the Appeal!

**The Season of Lent:** *Weekday Mass* (Tuesday, Thursday and Friday) at 8:30 am.

*Wednesday evening* at 7:00 pm. *Stations of the Cross* will be celebrated each Wednesday evening at 6:30 pm.

Sacrament of Reconciliation is available, 45 to 15 minutes before every Mass in the reconciliation room.

**Easter Flowers:** We will once again be decorating the Church sanctuary throughout the Easter season with flowers in memory of loved ones. If you would like to participate, place \$10. per name, in the “Flower Offering” envelopes that are available in the foyer, as well as your name and parish envelope number. (Make cheques payable to Holy Child Parish).

**Please use these envelopes only.** The envelopes may be placed in the collection boxes or dropped off at the office. The names of all who are remembered will be published in the Easter Sunday bulletin. **Envelopes must be in by Sunday, March 24 (Palm Sunday).**



**40 Cans for Lent:** You are invited to bring your non-perishable items & deposit in the barrels provided in the foyer for the Regina Food Bank. Thank you for supporting the needs of our community.

Archbishop O’Neill Knights of Columbus



### Holy Week Liturgy Schedule

March 28, Holy Thursday 7:00 pm

March 29, Good Friday 1:00 & 3:00 pm

March 30, Easter Vigil 8:00 pm

March 31, Easter Sunday 9:00 & 11:00 am



Readers are needed for the Passion on Palm Sunday. If you are interested in this or in assisting in any of the various ministries for the Triduum celebrations during Holy Week, please sign up in the foyer or call the office. This includes volunteers to have their feet washed on Holy Thursday, decorating the church on Holy Saturday morning or assisting with refreshments after the Easter Vigil.

Confirmation/First Eucharist with Archbishop Bolan for our parish community will be on Easter Friday, April 5 at 6:30 p.m. All are invited to this special celebration. Please consider signing up in the foyer to assist with ministries at this gathering and offer your prayerful support to these young parishioners and their families.



### **Lenten Reconciliation Times in Regina East**

Holy Cross Parish on Thursday, March 7 at 7 p.m.  
Resurrection Parish on Friday, March 15 at 5 p.m. until 7 p.m.  
St. Martin de Porres Parish on Sunday, March 17 at 2 p.m.  
Blessed Sacrament Parish on Tuesday, March 19 at 5:30 p.m.



### **Second Opportunity to Provide Your Input**

In 2022 we had an opportunity to provide input into how our local Church is journeying together. In October of 2023 there was a General Assembly of the Synod of Bishops that took place in Rome. The assembly used the input that was collected throughout the world in 2022 to create a Synthesis Report.

This report is located at this link:

<https://www.synod.va/en/news/a-synodal-church-in-mission.html>

This link is also located on the main page of the Holy Child website.

Pope Francis is inviting everyone to contribute to the work of the Synod of Bishops. We are asked to gather into local listening sessions using a similar process as two years ago but guided now by a new fundamental question:

***"How can we be a synodal Church in mission?"***

**We will be holding the following sessions at Holy Child Hall to allow everyone the opportunity to provide their input:**

Sunday March 17 @ 12:15PM (right after the 11AM mass)  
Sunday April 7 @ 12:15PM (right after the 11AM mass)

Please consider attending one of the session to provide your input.  
For further information contact Deacon Dennis (306)539-7134 or [d.ziegler@sasktel.net](mailto:d.ziegler@sasktel.net)

**2024 Church Donation Envelopes are ready to be picked up in the foyer.  
Please remember to put your name and \$ amount donating, for accuracy purposes.**

Parishioners are encouraged to use donation envelopes or Pre-Authorized Debit. Your donations are recorded, and an income tax receipt is issued. If you would like a box for 2024, please use the sign-up sheet in the foyer or call the office.



### **Kindergarten and Pre-Kindergarten Registrations**

**St. Catherine School**, located at 150 Brotherton Avenue is currently accepting **NEW** student registrations for the 2024/2025 school year. This includes registrations for our Pre-Kindergarten, Kindergarten and Elementary Functionally Academic Program (EFAP). Please visit our website [www.stcatherine.rcsd.ca](http://www.stcatherine.rcsd.ca) to submit your registration. If you have any questions, please do not hesitate to contact us at (306)791-7325.

**St. Theresa School** is now accepting Pre-Kindergarten and Kindergarten registrations for the fall. Pre-Kindergarten must be 3 years old before they start, and Kindergarten students must be 5 years old as of December 31, 2024. To register please go to our website <https://sttheresa.rcsd.ca/register> and select the correct registration form for Pre-Kindergarten or Kindergarten.





**MEMORIAL BOOK**  
*This month we will remember*

<i>Frederich Schneider</i>	<i>Mar. 1, 1936</i>
<i>James (Jim) Zatulsky</i>	<i>Mar. 2, 2015</i>
<i>Irene Nagel</i>	<i>Mar. 3, 2020</i>
<i>Mildred (Millie) Netzer</i>	<i>Mar. 3, 2022</i>
<i>Peter Neumann</i>	<i>Mar. 4, 1997</i>
<i>Jerome (Jerry) Vertefeuille</i>	<i>Mar. 6, 2005</i>
<i>Ernest Sklarchuk</i>	<i>Mar. 7, 1988</i>
<i>Leonard Ferner</i>	<i>Mar. 7, 1995</i>
<i>Lydia Bachman</i>	<i>Mar. 8, 1988</i>
<i>Roy Fink</i>	<i>Mar. 8, 1998</i>
<i>Erwin Kroener</i>	<i>Mar. 9, 1993</i>
<i>Theresa Bauman</i>	<i>Mar. 10, 2007</i>
<i>William Bardutz</i>	<i>Mar. 11, 2022</i>
<i>Balbina Majkut</i>	<i>Mar. 12, 2023</i>
<i>Cecilia Senger</i>	<i>Mar. 13, 2012</i>
<i>Jim Herauf</i>	<i>Mar. 13, 2022</i>
<i>Rita Breese</i>	<i>Mar. 14, 2017</i>
<i>Robert Burghardt</i>	<i>Mar. 14, 2022</i>
<i>Stephen Gabriel</i>	<i>Mar. 15, 2006</i>
<i>Come Martin</i>	<i>Mar. 16, 1983</i>
<i>Nellie Diewold</i>	<i>Mar. 16, 1999</i>
<i>Yvette Waldenberger</i>	<i>Mar. 16, 2002</i>
<i>Lawrence Rodrigues</i>	<i>Mar. 16, 2004</i>
<i>George Morhart</i>	<i>Mar. 17, 1982</i>
<i>Jeanne Dietrich</i>	<i>Mar. 18, 2012</i>
<i>Natalina Freitas</i>	<i>Mar. 18, 2019</i>
<i>Leo Wingert</i>	<i>Mar. 18, 2020</i>
<i>Fr. Lawrence Folk</i>	<i>Mar. 19, 2007</i>
<i>Anastasia Bast</i>	<i>Mar. 21, 1998</i>
<i>Darlene Neumann</i>	<i>Mar. 21, 2021</i>
<i>Darcy Selinger</i>	<i>Mar. 23, 1981</i>
<i>Angus Pawelko</i>	<i>Mar. 23, 1979</i>
<i>Rev. Emmett Mooney</i>	<i>Mar. 24, 1995</i>
<i>William Burghardt</i>	<i>Mar. 24, 1999</i>
<i>Bruno Beltramini</i>	<i>Mar. 24, 2020</i>
<i>Rita Solie</i>	<i>Mar. 25, 2021</i>
<i>Megan Taylor</i>	<i>Mar. 26, 1987</i>
<i>Bill Grill</i>	<i>Mar. 28, 2002</i>
<i>Elizabeth Sentes</i>	<i>Mar. 29, 2010</i>
<i>Cody Keller</i>	<i>Mar. 29, 2012</i>
<i>Adam Eberle</i>	<i>Mar. 29, 2021</i>







# Archdiocese of Regina

## Bulletin

March 10, 2024  
Fourth Sunday  
of Lent

### 2nd Annual French Livestream Way of the Cross Through the Voice of Victims

#### Supporting Victims of Clergy Sexual Abuse

Saint Jean Baptiste parish, 2517, 25th Avenue, will host the second live stream edition of "The Stations of the Cross: Through the Voice of Victims: Supporting Victims of Clergy Sexual Abuse." on Friday, March 15th at 7 pm. All are welcome: please join us in person or via live stream: [youtube.com/@paroissesaint-jean-baptiste4799/streams](https://youtube.com/@paroissesaint-jean-baptiste4799/streams).

To view or download the program visit this link: [archregina.sk.ca/wp-content/uploads/2019/03/Soutenir-les-victimes-dabus-sexuels-clericaux](https://archregina.sk.ca/wp-content/uploads/2019/03/Soutenir-les-victimes-dabus-sexuels-clericaux).

### Join a new phase of the Synod! Tell the Pope What You're Thinking

How can we be a synodal Church in mission? The Synod of Bishops is reaching out for feedback on its Oct 2023 report, [bit.ly/A-Synodal-Church-in-Mission](https://bit.ly/A-Synodal-Church-in-Mission). You are invited to attend a listening session to offer feedback on the October 2023 Synod document. Your contributions will feed into the 2024 Synod next fall. Attend a listening session in your parish or gather some friends for your own discussion. Prepare some notes and send us your thoughts. A Spiritual Conversation Guide is available at [bit.ly/Spiritual-Conversation-Guide](https://bit.ly/Spiritual-Conversation-Guide)

Or, you might want to join a Zoom discussion (attend one or all, no commitment required). Before coming, read the marked sections of the Oct. 2023 Synod Report at

•Part I. The Face of the Synodal Church - Mar. 20 @ 7 pm

– read sections 3 and 5

•Part II. All Disciples, All Missionaries - Mar. 23 @ 10 am

– read sections 8 and 9

•Part III. Weaving Bonds, Building Communities - Apr. 6 @ 10 am

– read sections 14 and 18

•Draft report on 2024 Archdiocesan phase - Apr. 13 @ 10am

All sessions at [bit.ly/YQR-Synod-2024](https://bit.ly/YQR-Synod-2024) No registration. All are welcome.

For further information, contact Nick Jesson, Archdiocesan Synod Coordinator, [njesson@archregina.sk.ca](mailto:njesson@archregina.sk.ca), or visit [archregina.sk.ca/group/synod-2021-2024/](https://archregina.sk.ca/group/synod-2021-2024/)

### Camp Monahan

Camp Monahan is getting ready for summer! Both camper Registrations and job applications are now open for our 2024 season. Please check our website for more information: [campmonahan.ca](https://campmonahan.ca). Camp Monahan AGM is scheduled for April 1st at 7:00 pm. Please call our office at 306-522-1047 or email us at [cammonahan@sasktel.net](mailto:cammonahan@sasktel.net) for the link to the meeting.

**TF #391: Restoring a First Nations Perspective on Treaty and Natural Resource Rights - Part 2** - In this part one of two episodes, Indigenous ally Javed Sommers and Michael Leblanc of Development and Peace Caritas Canada join the podcast to discuss treaty and natural resource rights through an Indigenous lens.

[thinkingfaith.libsyn.com/restoring-a-first-nations-perspective-on-treaty-and-natural-resource-rights-part-2](https://thinkingfaith.libsyn.com/restoring-a-first-nations-perspective-on-treaty-and-natural-resource-rights-part-2)



### Chrism Mass

Monday, March 18  
2:00 PM

#### Chrism Mass

Monday, March 18 at 2:00 PM at Holy Rosary Cathedral.



### Training next-generation farmers in Indonesia

In rural Indonesia, young people are abandoning agriculture to work in cities. Over time, this could threaten food sovereignty.

Our partner PAYOPAYO empowers village communities to work together to find solutions to common challenges related to agriculture, food, energy, natural resource

management and the engagement of youths, especially women. This Lent, meet our solidarity visitor Karno Batiran, the executive director of PAYOPAYO. Learn more at [devp.org/lent](https://devp.org/lent).

### Stewardship Bulletin Bit

"For God so loved the world that he gave his only Son..." - John 3:16  
Of all the wonderful gifts that God has given to us, the gift of His own Son is truly the greatest. How can we ever thank God for a gift like that? God does not ask us to sacrifice our own precious firstborn, but He does ask that we are grateful and generous with our God-given gifts; that we nurture and develop our gifts, and in gratitude, generously give back with increase our time in prayer, our talent in charitable works and our treasure to support the mission and ministry of our parish and greater Church.

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## ***An Evening of Italian Food, Fine Wine and Friendship***

***Saturday, April 20<sup>th</sup> @ 6:30 p.m.***

***Location: Right in your own home***

### ***Welcome to An Evening of Italian Food, Fine Wine and Friendship.***

Have fun, enjoy some great food and friendship and support the residents of Santa Maria Senior Resident Home, Regina right in the comfort of your own home. The evening is built around a four course Italian meal paired with wines recommended by a Sommelier. You may wish to be the chef for this event, coordinate a potluck evening, get take out from your favourite restaurant or order pizza. Your Choice! You may wish to simply party with us and have a beer. Your Choice!



Meet Greg Harasen, a certified Wine Specialist with Level 3 Wine and Spirit Education Trust Level 3 (2019) and Certified Specialist of Wine from the Society of Wine Educators (2021), who will guide us through the pairing of wines with an Italian supper.

***This event can enjoyed as a large, small or solo event.***

**How do you get a ticket? Just e-transfer \$50.00 to: [smf@saskhealthauthority.ca](mailto:smf@saskhealthauthority.ca)**

Once the e-transfer is received, detailed information regarding meal choices, recommended wines and how to access this virtual zoom event, will be sent to you. Tickets must be purchased by: **April 10<sup>th</sup>, 2024**

**For additional information contact: [smf@saskhealthauthority.ca](mailto:smf@saskhealthauthority.ca)**

**Cost: \$50.00 per household (1 to 6 people)**

***Sponsored by the Santa Maria Foundation, Regina, SK.***

All proceeds go to enhance the lives of Santa Maria residents.

**Please do not Drink and Drive.**

# Salad and Dessert Night



Thursday, April 25, 2024

Resurrection Parish  
3155 Windsor Park Rd, Regina

**Tickets: \$25**

Doors open at 5

Supper at 6

Entertainment at 7 Mandolin Orchestra

Raffle and 50/50 Draws

For Tickets contact:

Joan at [jmrink@sasktel.net](mailto:jmrink@sasktel.net)

Debbie at [debbiebulych@gmail.com](mailto:debbiebulych@gmail.com)

Proceeds to Cuernavaca Project





live your best life in love

## Uncover the secrets to a lasting, supportive, transformational marriage.

The Marriage Encounter experience is a heart haven that helps you listen, share and connect more deeply. There is no group discussion. It's just about the two of you learning to be the best, most loving and thriving couple you can be.

**April 19 – 21, 2024**  
**Virtual Experience**  
**Edmonton based (Mtn Time)**  
**Questions?**  
**Doug & Candice Chappell**  
**778-479-7900**  
**Doug.candice.chappell@wwme.org**

**Apply at – [wwme.org](http://wwme.org)**







<b>Position:</b>	<b>Migration Office Coordinator</b>
<b>Reports To:</b>	<b>Director of Admin and Finance</b>
<b>Created:</b>	<b>October 15, 2023</b>
<b>Revised:</b>	<b>Aug 2017, Oct 2022 and Nov 2023</b>

## Position Overview

Reporting to the Director of Administration and Finance, the Migration Office Coordinator provides a broad range of settlement services, including sponsorship awareness and support to constituent groups, administration and task reporting, advice, support, and information to refugees to support their successful settlement during their first 12 months.

This position is usually a result of different funding agreements that the Roman Catholic Diocese of Saskatoon has in place to provide this service; therefore, the position must meet the obligations of each of these agreements. This includes report preparation, meeting immigration requirements, monitoring the overall budget for initiative, liaising with immigration officials and other settlement agencies, and responding to immigration issues presented to the RCDOS.

## Position Summary by Areas of Responsibility

### Refugee Sponsorship Awareness and Support to Constituent Groups

The Migration Office Coordinator is responsible for creating awareness regarding the need for refugee sponsorship and collaborating with the constituent groups.

#### Duties Include:

- Initiate and administer new refugee sponsorships under the government of Canada private sponsorship of refugees' program
- Provide information to potential refugee sponsors, vet and select appropriate cases in consultation with authorized parish and community refugee committees
- Prepare sponsoring groups for refugee arrivals, monitor and assess progress during the first 12 months after refugees arrive in Canada
- Creating awareness of the need for refugee sponsorship and encouraging parishes and other community groups to undertake sponsorships.
- Provide assistance, advice, training, and the support required to meet the refugee settlement responsibilities of the parish, community constituent groups, and individual co-sponsors
- Liaise with the constituent groups and co-sponsors to resolve any problems that may arise during the settlement period.
- Facilitate, host, and publicize refugee events.
- Ensure the Diocesan's covenant of care protocol is followed at the parish level
- Provide advice and assistance to constituent groups in selecting refugees to sponsor and coordinate the application process.
- Network with the other local SAHs (sponsorship agreement holders) as well as with the national network.

## Administration

The Migration Office Coordinator is responsible for the proper and timely completion of administrative tasks related to the migration office.

### Duties Include:

- Complete, maintain, and file all documentation according to the government's procedures relating to current applications and applications placed on hold.
- Monitor the settlement work carried out by constituent groups and co-sponsoring individuals while ensuring an appropriate level of service and documentation issues are resolved and recorded as needed.
- Prepare summary reports, brochures, and information for presentations.
- Monitor and track all expenses and revenues/gifts associated with migration initiatives.
- Monitor the constituent groups (refugee committees) and co-sponsors in order to provide support to meet the responsibilities of settlement as laid down by Immigration, Refugees and Citizenship Canada (IRCC) and work to resolve any problems that arise during the settlement period.

## Other Projects and Activities

- Supports and coordinates other special projects/events as assigned by the Director of Administration and Finance.
- Maintain and update an accurate database and archive for all refugee cases.
- Maintain paper files for all refugees and ensure their secure storage.

**Disclaimer Clause:** The above statements are intended to describe the general nature and level of work required for this position. This is not meant to be an exhaustive list of all responsibilities, duties, and skills required. Additional related tasks may be assigned to this position as deemed appropriate by the Director of Administration and Finance.

## Working Conditions

- Combination of regular office hours, evening and weekend hours.
- Works in a dedicated office space.
- Remunerated monthly according to the Administrative II Salary Grid (Parish Level II) of the Roman Catholic Diocese of Saskatoon.
- A successful criminal record check for the vulnerable sector.
- A valid driver's license and access to a vehicle.

## Job Qualifications (education/experience)

- Confirmed practicing Roman Catholic in good standing with the Church with a thorough understanding of the Catholic faith and practices, possessing an appreciation for the broader diocesan and universal church is preferred. The candidate **MUST** demonstrate a sound understanding of catholic social teaching.
- A relevant University degree and/or an equivalent combination of education and experience.
- A keen knowledge and understanding of settlement needs and services available for refugees and their families, typically acquired through 3 to 5 years of experience supporting refugees/sponsorship programs.

- A High level of written and verbal communication skills. Being bilingual is an asset.
- Has a firm understanding of legal implications in the immigration and settlement process
- Adaptable in order to meet new challenges as they arise, use initiative and problem-solve daily issues independently.
- Strong organizational skills with attention to prioritizing work and ensuring accuracy of information.
- Strong proficiency in Microsoft Word, Excel, Outlook, PowerPoint, and shared databases.
- Ability to connect, engage, and develop strong collaborative relationships with refugees, Parish members, committees, and other settlement agencies.
- Demonstrated ability to be discreet and maintain confidentiality.

## Key Skills and Behavioral Competencies

**Faith:** Supports and is personally committed to the identity and mission of the Roman Catholic Diocese and has an understanding of and commitment to the mission of the Catholic Church.

**Communication:** Clearly expresses and conveys information to a variety of audiences to ensure the message is delivered and understood, using active listening techniques in order to effectively understand and adapt the communication to respond to the audience and situational requirements

**Personal Leadership:** Takes personal ownership, responsibility and pride for the quality and timeliness of work and achieves results. Displays commitment and dedication to the organization, stakeholders and colleagues and follows through on commitments - models a healthy work-life balance.

**Interpersonal Relationships:** Builds successful relationships and fosters camaraderie underpinned by trust, honesty, understanding, teamwork, and mutual support. Capacity to mutually work with others through conflict or differences of opinions. Exhibits emotional and social intelligence.

**Planning and Organizing:** Accurately estimates the duration and level of difficulty of tasks and projects, sets out goals, objectives, and work plans, and responds effectively in managing multiple priorities and responsibilities of the position in a timely way. Asks for help when needed.

**Analytical Thinking/Problem Solving:** Applies logical reasoning when addressing problems or situations and considers critical issues, evaluates possible approaches or solutions and determines/recommends the best option to apply to the situation.

**Adaptability/Flexibility:** Adapts and responds to changing conditions, priorities, technologies and requirements - a willingness to alter opinions when necessary and apply versatility in the face of change.

**Leadership and Learning:** Maintains a professional and positive manner even under changing or uncertain conditions; provides support, coaching, encouragement and direction and engages others in order to accomplish organizational goals. Promotes a continuous improvement and learning environment.

**The Roman Catholic Diocese of Nelson**  
**Financial Administrator**  
**Catholic Parishes and Independent Schools of The Diocese of Nelson**  
**Kelowna, BC**

**Education:** Bachelor Degree in Finance, Accounting or Business Administration  
Certified Professional Accountant (CPA)

**Skills:** Leadership and Communication  
Strategic Planning  
Auditing  
Current Knowledge of Centralized Accounting and Payroll Systems

**Overview**

The Diocese of Nelson, which encompasses the Okanagan and Kootenays of beautiful British Columbia, is recruiting for the position of Diocesan Financial Administrator. The office is located in Kelowna at the Catholic Pastoral Centre.

The Financial Administrator is responsible for oversight of all financial operations of the Diocese and provides strategic financial guidance and effective advisory support to the Bishop. This position oversees 35+ parishes and the 7 Catholic Independent Schools of Nelson Diocese (CISND). This Financial Administrator ensures compliance with regulatory requirements and fosters long-term financial sustainability of the Diocese.

**Duties and Responsibilities**

- Ensure financial goals and objectives, including appeals and long-term planning are met in accordance with Canon Law, Diocesan policies and procedures and current legislation.
- Prepare the budgets for the Diocese and the Catholic Independent Schools of the Nelson Diocese.
- Ensure preparation of monthly, quarterly and annual financial statements for distribution to stakeholders.
- Make financial recommendations to the Bishop and the Diocesan Finance Committee.
- Establish, monitor and enforce internal controls, policies and procedures for accounting, finances, administration and payroll for all Diocesan and CISND entities.
- Oversee required Diocesan audit processes, internal audits, centralized accounting, policies, procedures and payroll systems.
- Oversee external Diocesan service contracts, risk management and insurance programs.
- Monitor all investments including acquisition and disposal of real property, stocks, bonds and other financial instruments.
- Analyze financial information for construction and renovation projects presented to the Bishop for approval.
- Oversee Diocesan property management.
- Assign tasks, monitor the work flow of the finance department, and provide coaching and feedback as required.



## Qualifications

- Bachelor Degree in Finance, Accounting or Business Administration required.
- Chartered Professional Accountant certification required.
- 5+ years in a senior accounting position with supervisory responsibilities.
- Experience in the not-for-profit sector.
- Superior knowledge of Canada Revenue Agency guidelines, accounting and payroll principles, practices.
- Proficient user of accounting (QuickBooks) and MS Office software, expressly Excel.
- Proven leadership ability and vision with a commitment to the mission of the Roman Catholic Diocese of Nelson.
- Advanced analytical, negotiating and problem-solving skills.
- Strong organizational, administrative, interpersonal and management skills.
- Impeccable verbal and written communication skills.
- Exceptional attention to detail and high level of accuracy.
- High level of integrity, ethics and commitment to maintaining confidentiality of all Diocesan information.
- Must be a practicing Catholic in good standing.

Salary Range: \$90,000 to \$130,000

Interested applicants are invited to submit a résumé and cover letter by **March 22, 2024** to:

### **Roman Catholic Diocese of Nelson**

Attention: Heather Wipfli, Executive Assistant

3665 Benvoulin Road

Kelowna, BC V1W 4M7

**Email: [executive-CPC@nelsondiocese.org](mailto:executive-CPC@nelsondiocese.org)**

<https://www.nelsondiocese.org/apps/jobs/>

We reserve the right to shorten or extend the deadline for applications depending on interest.

Please apply early to ensure your application will be considered.

We thank all applicants for their interest, however, only those shortlisted for an interview will be contacted.

**Sacrament of Baptism:**

Please call the parish office (306-789-8276).

**Sacrament of Reconciliation:**

Celebrated 45 minutes before each Mass (ending 15 minutes before Mass). Also, by appointment: contact the pastor (306-789-8276).

**Sacrament of Anointing:**

Contact the pastor (306-789-8276).

**Sacrament of Marriage:**

Please call the pastor (306-789-8276) at least 8 months prior to the intended marriage date.

**Spiritual Care at the Hospitals:**

If you or a family member are at the General Hospital, Pasqua Hospital, or Wascana Rehabilitation Centre and would like a visit from a Catholic Chaplain, or to arrange for the anointing of the sick, please call the chaplain directly:

- General Hospital (306-519-1405)
- Pasqua Hospital (306-519-1380)
- Wascana Rehabilitation (306-530-6511)

**Holy Child Parish Council  
Meetings 3<sup>rd</sup> Tuesday at 7:00 p.m.**

Charlene Rogalski	Chairperson
Gerald Hoffart	Vice-Chairperson
Agnes Parisloff	Social Justice
Faye Helmerson	Social Justice
Gerald Hoffart, GK	Knights of Columbus
Paul Ponak	Finance
Wayne Matt	Hall/Catering
Dave Helmerson	Building & Grounds
Maureen Wild	Secretary
Sharon Bender	Deanery Representative
Laurie Kirkness	Member at Large
Vacant	Member at Large

**Parish Team**

Pastor	Fr. Brian Meredith
Permanent Deacon	Rev. Mr. Dennis Ziegler
Pastoral Assistant	Marian Grady
Business Manager	Gail Kraft
Administrative Assistant	Rita Wingert

**Catholic Schools**

[St. Catherine](#), 150 Brotherton Ave., 306-791-7323

[St. Elizabeth](#), 5149 E. Green Brooks Way, 306-791-7300

[St. Theresa](#), 2707-7<sup>th</sup> Ave. E., 306-791-7390

[Miller High School](#), 1027 College Ave., 306-791-7230

**NEW PARISHIONERS / CHANGE OF ADDRESS**

*Please complete this form and place it in the collection basket or send it to the parish office*

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code \_\_\_\_\_ Phone \_\_\_\_\_

Children's name(s) (living at home), and year of birth  
\_\_\_\_\_  
\_\_\_\_\_

Email Address (optional)  
\_\_\_\_\_

New       Change of Address

Wish to have church envelopes

***(Direct deposit available upon request)***

*For questions about donations, please click [here](#) or email [holychild@sasktel.net](mailto:holychild@sasktel.net)*